

SOUTHWEST FIRE ACADEMY		POLICY 400-002 Revision 2	
POLICY	SECTION: 400 – Student		
	TITLE: Student Enrolment Contract - Vocational		
	Date Approved: January 15, 2016		Revision Dates: June 1, 2016
Subject: Student Enrolment Contract			
Scope: This policy applies to all students of the Southwest Fire Academy			
Purpose: To establish a policy for student enrolment in accordance with the Private Career Colleges Act, 2005			
Procedure: Students who are enrolled in a Southwest Fire Academy vocational program shall fill out the following forms completely prior to the first day of the vocational program training: <ol style="list-style-type: none"> 1. Student Enrolment Contract - Vocational – SFA Form 400-001 2. Student Use of Personal Information – SFA Form 400-002 3. Model Release Form – SFA Form 000-002 4. Emergency Contact Information – SFA Form 000-003 			
References: <ul style="list-style-type: none"> • Private Career Colleges Act, 2005 			
Notes:			