

SOUTHWEST FIRE ACADEMY		Form 400-001C Revision 6	
FORM	SECTION: 400 - Student		
	TITLE: Student Enrolment Contract - Vocational		
	Date Approved: January 15, 2016		Current Revision Date: November 11, 2019
This enrolment contract is subject to the Private Career Colleges Act, 2015 and the regulations made under the Act.			
The undersigned person hereby enrolls as a student of Southwest Fire Academy:			
Name of Student (Print):		Date of Birth (YYYY-MM-DD):	
Program Name:	Start Date:	Expected Completion Date:	
NFPA 1001 Firefighter Level II			
Credential to be awarded upon completion of the program:			
Certificate			
Student Address:			
City:	Province:	Postal Code:	
Student Mailing Address (If Different than Above):			
City:	Province:	Postal Code:	
Phone Number:	Email Address:		
International Student: ____ YES ____ NO	Language of Instruction: ____ ENGLISH ____ OTHER (Specify)		
Admission Requirements Met:			
____ Ontario Secondary School Diploma or Equivalent		____ 18 years old and pass Superintendent approved test	
Signature of Student:		Date:	
Location of Practicum:			
711 Schafer Side Road Delhi Ontario Canada N4H 4H3			

Program Fees (Canadian Dollars):

Tuition Fees	\$ <u>4,260.00</u>	
Book Fees	\$ <u>349.00</u>	
Expendable Supplies	\$ <u>1,000.00</u>	
Uniform and Equipment (PPE)	\$ <u>153.00</u>	
Major Equipment	\$ <u>333.00</u>	
Field Trips	\$ <u>0.00</u>	
Professional Exam Fees	\$ <u>150.00</u>	
Other Compulsory Fees	\$ <u>750.00</u>	
International Student Fees	\$ <u>0.00</u>	
Optional Fees (explain)	\$ <u>0.00</u>	
HST	\$ <u>909.09</u>	
PART A – TOTAL VOCATIONAL PROGRAM FEES		\$ <u>7,904.35</u>

Additional Purchases not included in Vocation Tuition (Canadian Dollars HST included):

PPE Package (helmet, fire gloves and hood)	\$ <u>491.55</u>	Student Initials _____
Fire Gloves	\$ <u>145.77</u>	Student Initials _____
Extrication Gloves	\$ <u>82.49</u>	Student Initials _____
Fire Hood	\$ <u>50.85</u>	Student Initials _____
Fire Helmet	\$ <u>294.93</u>	Student Initials _____

PART B

TOTAL ADDITIONAL PURCHASES \$ _____ Student Initials _____

Payment Schedule:

For programs approved for student loan purposes, the payment schedule may be completed at the time of the receipt of the Canada-Ontario Integrated Student Loans Certificate of Loan/Grant Approval and Eligibility. It must be attached to the original contract.

Part A – Total Program Fees \$7904.35

Part B – Total Additional Purchases \$ _____

Part C – Financing Charge \$ _____ (\$200.00 if SFA providing financing only)

Total Contract Amount (A+B+C) \$ _____

Payment made prior to signing contract (Deposit): \$ _____

Total amount to be financed (Total Contract Amount – Deposit) \$ _____

Payments to be made after signing contract:

	Date:	Amount:
1.	_____	\$ _____
2.	_____	\$ _____
3.	_____	\$ _____
4.	_____	\$ _____

The undersigned student hereby undertakes and agrees to pay, or see to payment, of the fees indicated above in accordance with the terms of this Enrolment Contract.

Student Name (Print):

Student Signature:

Date:

Acknowledgement:

I _____ acknowledge that I have received a copy of:

1. The Statement of Students' Rights and Responsibilities Issued by the Superintendent of Private Career Colleges (**SFA Policy 400-007**)
2. The College's Fee Refund Policy (**SFA Policy 400-001**)
3. The Consent to Use of Personal Information (**SFA Policy 400-004 / SFA Form 400-002**)
4. The Payment Schedule (**Page 3 of this document**)
5. The College's Student Complaint Procedure (**SFA Policy 400-005**)
6. The College's Policy Relating to the Expulsion of Students (**SFA Policy 400-006**)

Southwest Fire Academy does not guarantee employment for any student who successfully completes a vocational program offered by Southwest Fire Academy.

It is understood that fees are payable in accordance with the fees specified in this Enrolment Contract and all payments of fees shall become due forthwith upon a statement of accounting being rendered. Southwest Fire Academy reserves the right to cancel this Enrolment Contract if the undersigned student does not attend classes during the first 14 days of the program begins. **For information regarding cancellation of this Enrolment Contract and refunds of fees paid, see sections 25 to 33 of O. Reg. 415/06 made under the *Private Career Colleges Act, 2005*.**

I certify that I have read, understood and have received a copy of this Enrolment Contract.

The undersigned student hereby undertakes and agrees to pay, or see to payment of, the fees specified in this Enrolment Contract in accordance with the terms of this Enrolment Contract.

_____ Date _____
(Signature of Student)

Southwest Fire Academy agrees to supply program to the above-named student upon the terms herein mentioned, Southwest Fire Academy may cancel this Enrolment Contract if the above-named student does not meet the admission requirements of Firefighter I&II before the program begins.

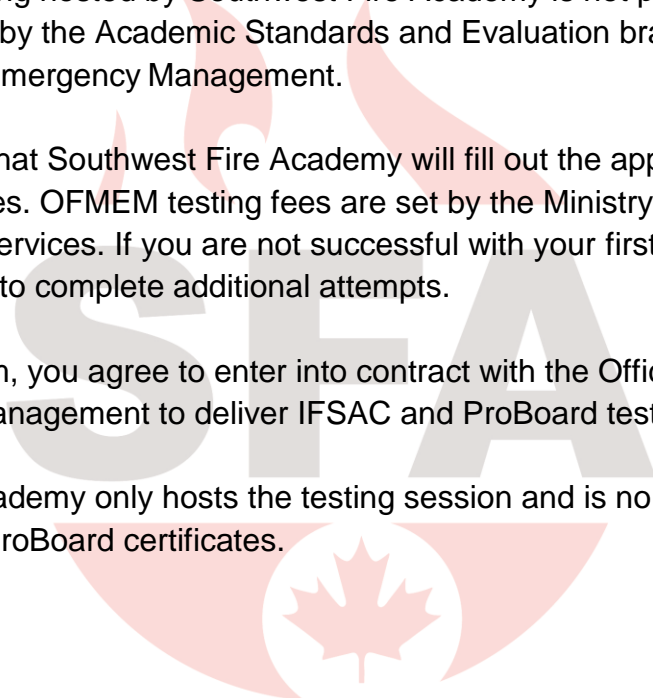
_____ Date _____
(Signature of Admission Officer)

Notes:

SOUTHWEST FIRE ACADEMY

SOUTHWEST FIRE ACADEMY		Form 000-002	
FORM	SECTION: 000 - Administration		
	TITLE: Model Release Form		
	Date Approved: January 15, 2016	Revision Dates: NONE	
<p>I, the undersigned, hereby irrevocably grant permission to SOUTHWEST FIRE ACADEMY (“Producer”) to photograph me and to record my voice, performances, poses, acts and appearances and use my pictures, photographs, silhouettes and other reproductions of my physical likeness or my sounds (collectively, the “Likenesses”) as part of promotional and training material as well as for social media.</p> <ul style="list-style-type: none"> I grant the Producer the right to edit, modify, add to and/or delete material, change the sequence of events or of any questions posed and/or answers given by me, fictionalize any person or events, and make any other changes in the Likenesses as the Producer deems appropriate. I agree that I will not assert or maintain against Producer, broadcasters, distributors, any claim, action, suit or demand of any kind or nature whatsoever, including but not limited to, those grounded upon invasion of privacy, right of publicity or other civil rights, for any reason in connection with Producer’s use of the Likenesses in the Program or any part thereof as herein provided. I have read the foregoing and fully understand the meaning and effect thereof and, intending to be legally bound, I have signed this Release. 			
Name of Student (Print):			
Signature of Student:		Date:	
SOUTHWEST FIRE ACADEMY			
Name of Witness (Print):			
Signature of Witness:		Date:	

SOUTHWEST FIRE ACADEMY		Form 000-003 Revision 3	
FORM	SECTION: 000 - Administration		
	TITLE: Emergency Contact Information Form		
	Date Approved: January 15, 2016		Revision Dates: September 15, 2017
Name of Student (Print):			
Emergency Contact (Name):			
Phone (Home):		Phone (Cell):	
Emergency Contact Address:			
City:		Province:	Postal Code:
Relationship to Student:			
Any Other Notes (medications / allergies / dietary restrictions):			
Signature of Student:		Date:	

SOUTHWEST FIRE ACADEMY		Form 000-005 Revision 2
FORM	SECTION: 000 - Administration	
	TITLE: OFMEM Testing and Application	
	Date Approved: November 30, 2016	Revision Dates: September 15, 2017
<p>I, _____ understand that the IFSAC and ProBoard testing hosted by Southwest Fire Academy is not provided by Southwest Fire Academy, but by the Academic Standards and Evaluation branch of the Office of the Fire Marshal and Emergency Management.</p> <p>I also understand that Southwest Fire Academy will fill out the application and pay my OFMEM testing fees. OFMEM testing fees are set by the Ministry of Community Safety and Correctional Services. If you are not successful with your first attempt there will be additional charges to complete additional attempts.</p> <p>By signing this form, you agree to enter into contract with the Office of the Fire Marshal and Emergency Management to deliver IFSAC and ProBoard testing and certifications.</p> <p>Southwest Fire Academy only hosts the testing session and is no way responsible for issuing IFSAC or ProBoard certificates.</p> <div style="text-align: center; margin-top: 20px;">  <p style="font-size: 2em; opacity: 0.5; letter-spacing: 0.5em;">SOUTHWEST FIRE ACADEMY</p> </div>		
Name of Student (Print):		
Signature of Student:	Date:	

SOUTHWEST FIRE ACADEMY		Form 000-008 Revision 5	
FORM	SECTION: 000 - Administration		
	TITLE: Credit Card Processing Form - PCC		
	Date Approved: November 24, 2016		Revision Dates: June 21, 2018
Cardholder Billing Address:			
City:		Province:	Postal Code:
Cardholder Mailing Address (If Different than Above):			
City:		Province:	Postal Code:
Name on Card (Print):		Cardholder Phone Number:	
Email of Cardholder:			
Credit Card Type (select one):			
MasterCard		Visa	
Card Number:	Security Code:	Expiration Date: Month _____ Year _____	
Cardholder Signature:		Date:	

Payments will be made in accordance with the payment schedule in this contract

SOUTHWEST FIRE ACADEMY		Form 400-002	
FORM	SECTION: 400 - Student		
	TITLE: Consent to Use Personal Information		
	Date Approved: January 15, 2016	Revision Dates: NONE	
<p>Private career colleges (PCCs) must be registered under the <i>Private Career Colleges Act, 2005</i>, which is administered by the Superintendent of Private Career Colleges. The Act protects students by requiring PCCs to follow specific rules on, for example, fee refunds, training completions if the PCC closes, qualifications of instructors, access to transcripts and advertising. It also requires PCCs to publish and meet certain performance standards, e.g., percentage of graduates who obtain employment. This information may be used by other students when they are deciding where to obtain their training. The consent set out below will help the Superintendent to ensure that current and future students receive the protection provided by the Act.</p> <p>I, _____ allow Southwest Fire Academy to give my name, address, telephone number, e-mail address and other contact information to the Superintendent of Private Career Colleges for the purposes checked below:</p> <ul style="list-style-type: none"> <input type="checkbox"/> To advise me of my rights under the <i>Private Career Colleges Act, 2005</i> including my rights to a refund of fees, access to transcripts and a formal student complaint procedure; <input type="checkbox"/> To collect information on the performance of S for example, the percentage of students who graduate from programs and the percentage of graduates who find employment; and <input type="checkbox"/> To determine whether Southwest Fire Academy has met the performance objectives required by the Superintendent for its vocational programs. <ul style="list-style-type: none"> • <i>I understand that I can refuse to sign this consent form and that I can withdraw my consent at any time for future uses of my personal information by writing to Southwest Fire Academy, PO Box 183 Tillsonburg Ontario, N4G 4H5.</i> • <i>I understand that if I refuse or withdraw my consent the Superintendent may not be able to contact me to inform me of my rights under the Act or collect information to help potential students make informed decisions about their educational choices.</i> 			
Name of Student (Print):			
Signature of Student:		Date:	

SOUTHWEST FIRE ACADEMY

**Form 400-006
Revision 2**

FORM

SECTION: 400 - Students

TITLE: Academic Performance and Attendance

Date Approved:
September 15, 2017

Revision Dates:
March 26, 2018

I understand the following academic and attendance requirements for successful completion of the NFPA Firefighter Level II Program approved by the Ontario Ministry of Training, Colleges and Universities and the Office of the Fire Marshal in Ontario.

Academic Performance:

- Students must attain 80% on each written test during the boot camp. If a student does not attain 80% they are eligible to re-write the test one time. If the student is unsuccessful on the second attempt they will not pass the course and be ineligible to complete OFMEM certification testing. Students will have to re-attend a future boot camp to pass the course and be eligible to take the OFMEM certification testing.
- In addition, students who do not attain 80% on three daily tests will not pass the course and be ineligible to complete OFMEM certification testing. Students will have to re-attend a future boot camp to pass the course and be eligible to take the OFMEM certification testing.

Attendance:

- Students must attend 100% of the required boot camp hours to pass the program and be eligible to take the OFMEM IFSAC/ProBoard certification tests.

Refer to Policy 400-006 for additional information

Rescheduling Fees:

Students will be charged a rescheduling fee in accordance with Table 1.1

Cancellation less than 6 weeks from start of boot camp	\$ 500.00
Cancellation less than 4 weeks from start of boot camp	\$1000.00
Cancellation less than 2 weeks from start of boot camp	\$1500.00
Unsuccessful Academic Performance – Second Boot Camp Required	\$ 3500.00
Course Incomplete – Attendance – Second Boot Camp Required	\$ 3500.00

Name of Student (Print):

Signature of Student:

Date: